

**Minutes of the July 17, 2013
Portal Rescue Incorporated Board Meeting
held in the Portal Rescue classroom at 6.30 p.m.**

- 1.0 Call to Order by President Jerry Racicot at 6:31p.m. Six board members were present.
- 2.0 Adoption of Agenda with addition of 7.1 discussion of cell phone usage on calls and 7.2 recognition of long-time retired or retiring members. Motion made by Jackie Lewis, seconded by Bill Wilbur, carried.
- 3.0 Acceptance/Correction of Minutes. The minutes of the 15th May, 2013 Board Meeting were accepted. Motion made by Rick Beno, seconded by Jackie Lewis, carried.
- 4.0 Reports
 - 4.1 President: Jerry Racicot – Thank you, Jeannie Williams for writing the letter that was sent with the donation made by Portal Rescue to the Granite Mountain Hotshots. Jerry received thanks from the Massey Farming Company for Portal Rescue’s assistance in putting out the fire on their property.
 - 4.2 Treasurer’s Report: Rick Beno: All expense categories are under budget except structure maintenance. The well pump had to be replaced for \$933. Total income to date is \$17,000. Total expenses to date are \$26,509. This leaves a deficit of \$9,410 for the year. The donation drive is in October and typically covers budgeted expenses. A new CD was purchased through Southeast Arizona Credit Union. The checking account balance is \$25,185 with Portal Rescue total assets of \$151,119.
 - 4.3 Fire Chief David Newton: Since May 15, 2013
 - Operations: July 2, 24 acre wildfire started by a farmer burning weeds in a ditch. 5 Firefighters participated. July 6, smoldering sycamore tree North of Paradise.
 - Training: Training last month was mostly rained out. We did maintenance and discussed ICS and extrication.
 - Maintenance: Brush 5 oil replaced.
 - Purchases: Hose, adapters, and strainers on VFA grant. Wheel chocks for 3 vehicles.
 - Grants: I’ve purchased all the equipment for our VFA Grant and will apply for \$1400 of reimbursement in August. The Arizona Governor’s Office of Highway Safety has not made any of their awards, so we don’t know about our extrication grant application.
 - 4.4 EMS Chief: Jackie Lewis: Since last meeting there have been 4 EMT calls. 7 EMTs attended a specialized equipment training class. The training session was recorded by Rick Beno so EMTs that were unable to attend can watch the training session. 3 EMTs will be attending the Southern Arizona Trauma Conference (SATNET) on August 1st & 2nd.
- 5.0 Old Business:
 - 5.1 Discussion of Charlene Noland’s fund-raiser idea. Jerry will contact Charlene to see if she has coordinated answers to the questions that the Board presented to her at the May meeting.
- 6.0 New Business
 - 6.1 Purchase of battery backup for Portal Rescue repeater. Motion made by Rick Beno with background information. Questions were answered. Seconded by Reed Peters, carried.
 - 6.2 Over reimbursement allowance for two rooms at SATNET. Motion made by Jackie Lewis. Discussion about the need to reconsider the \$70 amount in the policy since it needs an over-ride approval so often. Discussion will continue at a later meeting. Seconded by Reed Peters to approve the increased allowance for SATNET rooms. Motion carried with Rick Beno against.
 - 6.3 Issuance of credit card for Portal Rescue expenses. Motion made by David Newton. Discussion that issuance of a credit card to the two Chiefs would actually violate current by-laws as neither have signing authority. A change to the by-laws will be addressed at a later date. Rick Beno and Bill Wilbur have agreed to use their credit cards for Portal Rescue purchases that the Chiefs cannot put on their own personal credit cards. Motion tabled.
 - 6.4 Approval of fundraising letter. The Board approved the letter pending changes.

6.5 Discussion on Portal Rescue brochure. Brochure changes will be completed via email to all Board members. Community input is welcome. Please contact Bill Wilbur if you have ideas for an updated Portal Rescue brochure. binaz06@vtc.net or 558-5858

7.0 Addenda

7.1 The suggestion has been made to have cell phones available in Rescue 4 and the most used fire vehicle. Phones are available for \$5-7 that can be preloaded and refilled. If used they will cost \$2 per day. The topic was tabled to the September meeting.

7.2 Recognition of long-time Portal Rescue members who have retired or recently retired has been tabled to the September meeting.

8.0 For the Good of the Order

8.1 A triple sink has been donated by Winston & Jackie Lewis. Rick Beno, Bob Dearing and Joe Meenach have offered to help with installation.

8.2 Bill Wilbur was contacted by Walmart to find out if Portal Rescue would be interested in applying for their grant once again. Bill will follow through.

Adjournment: Motion made by Jackie Lewis, seconded by Bill Wilbur, carried.

Meeting adjourned at 8:02pm.

Respectfully submitted by Jackie Lewis, acting secretary.